



Date: November 17, 2021
Current Meeting: December 02, 2021
Board Meeting: December 09, 2021

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Manager of Special Projects and Regional Mobility Integration Ryan Wilhite
SUBJECT: Consideration and approval of RFQ 21-09-425 Transit Asset Management Planning (TAMP) consultant/support

ACTION ITEM A – 11

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to enter into contract negotiations with Cambridge Systematics, to acquire consulting services not to exceed \$200,000 for the purpose of assisting IPTC in developing a transit asset management plan.

BACKGROUND:

Since the passage of the Moving Ahead for Progress in the 21st Century (MAP-21) in 2012, Congress has required the gathering and reporting on the performance of projects funded with federal transportation monies. Agencies receiving funding from the Federal Transit Administration (FTA) that own and/or maintain assets are required to complete a transit asset management plan, commonly called a TAMP. IPTC completed its first TAMP in 2018, as required by the FTA.

The TAMP communicates IPTC’s asset management policies, its inventory, risk management, performance measures, targets, and estimates investments for the length of the plan; the plan is required to cover four years. IPTC staff update the inventory annually, which supports the submittal of state of good repair (SGR) targets and narrative, which is required to be submitted to the National Transit Database (NTD).

DISCUSSION:

An updated TAMP is due by October 1, 2022. IPTC staff previously led the entire effort in-house. The 2022 effort would largely be updated in-house. With this update, IPTC staff wanted to engage a consultant to review existing processes, recommend software solutions, and assist with tasks as-needed. Consultant recommendations would be implemented over the next four years by IPTC staff tasked with overseeing the TAM process.

ALTERNATIVES:

The board could decide not to approve this action item. IPTC staff could update the TAMP, as required. However, the resulting plan would not benefit from an expert, third-party review and limited IPTC staff capacity could impact schedule and depth of analysis.

FISCAL IMPACT:

The project is included in the 2022 operating budget.

DBE/XBE DECLARATION:

Funded by operations dollars, an XBE goal was placed on the project. This opportunity had limited subcontracting availability due to the specific nature and specialized areas of the overall project.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on December 2, 2021.